

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES



**ADAM H. PUTNAM
COMMISSIONER**

GAME PROMOTION FILING PACKET

s. 849.094, F.S.

5J-14.003

Florida Department of Agriculture and Consumer Services
Game Promotion Filing Packet

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If you have any questions, please contact the Department at 1-800-HELP-FLA (435-7352), (850) 410-3800, or via fax at (850) 921-8201.

APPLICATION CHECKLIST AND INSTRUCTIONS

Florida law requires that you file your game promotion with this office at least seven (7) days prior to its commencement. However, it is recommended that you submit your application and associated documents as soon as possible so that we may assist you in resolving any potential problems.

- 1. Complete the Filing Application form; pages 1 and 2 of your application packet.
- 2. If your financial security is a trust account, execute the Statement of Trust Account form; page 3 of your application packet.
- 3. If your financial security is a surety bond, please submit an original to the department. A sample surety bond can be accessed online at www.800helpfla.com.
- 4. If you wish to submit a waiver, check the box located on page 2 of your application packet.
- 5. Review the Rules and Regulations for the Game Promotion; verify that they are complete and in compliance with s. 849.094, F.S. Remember, rules and regulations must be filed seven (7) days prior to commencement and may not be modified thereafter.
- 6. Submit the filing fee in the form of a check or money order made payable to FDACS in the amount of \$100. The filing fee is non-refundable.
- 7. Attach the following to the Filing Application:
 - (a) Filing fee of \$100
 - (b) Original financial security
 - (c) Rules and Regulations
- 8. Review the entire application packet for accuracy and completeness.
- 9. **Mail application and attachments to:**
 - Florida Department of Agriculture and Consumer Services
 - P.O. Box 6700
 - Tallahassee, Florida 32399-6700

Mail overnight packages to:

 - Florida Department of Agriculture and Consumer Services
 - 407 S. Calhoun St., First Floor
 - Attention: Finance and Accounting
 - Tallahassee, FL 32399-0800

Florida Department of Agriculture and Consumer Services
Division of Consumer Services



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COMMISSIONER

**GAME PROMOTION
FILING APPLICATION**

s. 849.094, Florida Statutes
5J-14.003

1-800-HELP-FLA (435-7352) • 850-410-3800 *Calling Outside Florida*
www.800helpfla.com • 850-410-3804 *Fax*

Make check or money order
payable and remit application to:

FDACS
P.O. Box 6700
Tallahassee, FL 32399-6700

All documents and attachments submitted with this statement are subject to public review pursuant to Chapter 119, F.S. Filing Applications will not be considered complete until all required information and documents are received and reviewed by the Department of Agriculture and Consumer Services. It is recommended that you submit your application and appropriate documents as soon as possible so that we may assist you in resolving potential problems. Florida law requires that you file your game promotion with this office at least seven (7) days prior to its commencement. PLEASE TYPE OR PRINT.

Operator Information

Name of Promotion:

Promotion Dates:

____ / ____ / ____ **Beginning**
Month Day Year

____ / ____ / ____ **Ending**
Month Day Year

____ / ____ / ____ **Drawing**
Month Day Year

____ / ____ / ____ **Anticipated Date for
Final Determination of
Winners**
Month Day Year

Full Legal Name of Operator/Sponsor:

Federal Employer ID Number: [s.119.092, F.S.]

Address of Operator:

City: State: Zip Code:

Telephone Number:

() -

Email:

Name of Operator's Contact Person:

Title of Operator's Contact Person:

Address of Operator's Contact Person:

City:

State: Zip Code:

Telephone Number:

() -

Email:

Org Code: 42100611000
EO: A2
Object Code: 001119 \$100.00

Every operator of a game promotion with the total announced value of the prizes offered is greater than \$5,000 shall establish a trust account, obtain a surety bond, or submit a waiver. Please provide information below for the document submitted. Complete and submit the appropriate form.

Please select One:

- Surety Bond Number: _____ Amount: \$ _____
- Trust Account Number: _____ Amount: \$ _____
- Request for Waiver of Surety Bond or Trust Account

As required by s. 849.094, F.S., please provide the number and description of all prizes included in the Game Promotion:

Number of Entry Forms to be Made Available:

_____, _____, _____

Combined Value of Prizes Offered:

\$ _____, _____, _____

Geographic Area Covered:

PROVIDE INFORMATION BELOW IF FILING APPLICATION WILL BE SUBMITTED BY SOMEONE OTHER THAN THE OPERATOR.

Full Name of Company (Promoter/Administrator) Submitting Forms:

Federal Employer ID Number: [s.119.092, F.S.]

_____-_____-_____

Relationship to Operator:

Name of Contact Person:

Title of Contact Person:

Address of Contact Person:

City:

State:

Zip Code:

Telephone Number:

(_____) _____ - _____

Email:

I hereby certify that to the best of my knowledge this application is true and correct.

Signature of Operator or Operator's Representative

Date

Title

NOTE: The Department shall not accept for filing a Game Promotion Statement of Trust Account which has not been completed by an official of the financial institution holding the trust account.

Game Promotion Statement of Trust Account

Date: _____
Month / Day / Year

This certificate evidences that on the _____ day of _____, 20____, a trust account,

number _____ was opened by _____
Full Legal Name of Operator

at this financial institution, _____
_____,
Name of Financial Institution

located at _____
Address of Financial Institution (Street - City - State - Zip Code) _____
Phone # Including Area Code

for the Game Promotion entitled _____

commencing _____
Month / Day / Year

This certificate evidences an account balance in the amount of \$_____. Pursuant to s. 849.094, F.S., funds cannot be withdrawn from this account without the written authorization of the Florida Department of Agriculture and Consumer Services.

Any false statement made on this form is a misdemeanor of the second degree and is punishable as provided in ss. 775.082 and 775.083, F.S.

Name of Financial Institution

Signature of Financial Institution Official

Date

Title of Signing Official

