



Florida Department of Agriculture and Consumer Services  
Florida Forest Service

**INSTRUCTOR AGREEMENT**

ADAM H. PUTNAM  
COMMISSIONER

As a member of the National Wildfire Coordinating Group (NWCG) and the National Association of State Foresters (NASF), the Florida Forest Service is authorized to conduct and certify wildland fire and Incident Command System (ICS) training endorsed by NWCG. This agreement will allow the designee to instruct selected NWCG courses provided that the provisions of this agreement are met.

The Florida Forest Service endorses \_\_\_\_\_  
to instruct the designated 100 & 200 level courses after completing the following requirements:

1. Successfully complete the course being taught
2. Meet the NWCG instructor prerequisites
3. Assist a qualified NWCG Lead Instructor with delivery of specific course(s), until the Lead Instructor provides letter of endorsement confirming applicant has sufficient experience in presenting all units of the course(s) being taught
4. (a) Become a certified Florida Fire Service Instructor (FFSI) or  
(b) Successfully complete an approved 40 hr. course on Instructor Training and have 6 years fire-related job experience.
5. Be an employee (or volunteer) of a Structural or Wildland Fire Department or agency in the State of Florida.
6. Provide an agenda and student roster to the local Florida Forest Service before the start of any course being taught.
7. Provide course roster identifying pass/failing grades to the local Florida Forest Service after course completion
8. Allow the Florida Forest Service to audit the course and inspect instructional materials and records at any time.

**List 100 and 200 level courses requested for endorsement below:**

COURSE(S) \_\_\_\_\_

<b>APPLICANT AGREEMENT</b>	
I certify that I have met the above requirements and agree to instruct the approved 100 and 200 level courses to NWCG Standards.	
Signature _____	FFSI # _____
Agency Affiliation _____	
Mailing Address _____	
Telephone # _____	Email _____
Recommending Lead Instructor _____	
Printed Name	Signature

<b>AGENCY CERTIFICATION</b>	
Florida Forest Service	
I certify that the above applicant has met all the requirements to instruct the approved NWCG courses listed above under the auspices of the Florida Forest Service:	
_____	_____
Chief, Forest Protection	Fire Standards Administrator