

CHRP BUSINESS PLAN EXAMPLE P PROCESSOR

These examples are general in nature. Specifics of your situation may require you to consider detailed options.

Purpose: The Citrus Health Response Program (CHRP) provides a framework to help manage citrus diseases in Florida, and within that framework the USDA/APHIS and FDACS/DPI are charged with CHRP administration along with survey and regulatory program activities. However, as with any agricultural protection program, industry support and participation are essential elements of the plan. Three key areas where the Florida Citrus Industry needs to provide assistance are: (1) decontamination of personnel and equipment, (2) self-surveys of citrus groves under control of the grower for citrus canker and citrus greening (and Asian citrus psyllid populations), and (3) general citrus disease management with emphasis on citrus canker, citrus greening and insects associated with these diseases.

Industry Requirements: All segments of the Florida Citrus Industry share in the overall responsibility of protecting it from harm. Support of and compliance with the CHRP by the Florida Citrus Industry is of signal importance if we are to successfully manage and combat citrus diseases. To properly identify and maximize industry support and compliance with CHRP regulatory requirements, each citrus industry business should prepare a written document of decontamination procedures that outlines specifically how decontamination measures will be carried out on a day to day basis. In addition, those businesses that grow citrus or manage citrus production are asked to create and maintain a business plan in accordance with CHRP minimum standards and in consideration of UF-IFAS recommendations that outline management practices for grower self-surveys and for the control of diseases and the citrus psyllid. The UF-IFAS Citrus Pest Management Guide is, as the title indicates, a guideline to be used as a base to develop prescription plans for individual operations. Deviation from the guidelines will not constitute an incorrect business plan model if there is some logic to the management strategy employed. The courses of action set forth in the business plans need not be overly complex or lengthy, so long as they capture the key elements of the procedures required for each business and clearly explain how the business will properly carry out each initiative. These procedures are to be forwarded to the FDACS/DPI CHRP Headquarters (3027 Lake Alfred Road, Winter Haven, FL 33881; Telephone# 863-298-7777) along with your CHRP Compliance Agreement and a copy kept in your files to guide your business practices. (Although some tables are provided for your use in this outline, please plan to append additional pages as needed.) See UF-IFAS guidelines at these locations: <http://edis.ifas.ufl.edu/CG086> ; <http://edis.ifas.ufl.edu/CG040>.

Decontamination work plans for all members of the citrus industry are addressed on pages two and three of this business plan.

Please enter company information below:

CHRP BUSINESS PLAN

Business Name: <i>Name of business or individual.</i>	Company Type: <i>Citrus Processor, Sectioning, or Peeling Plant.</i>	Contact: <i>Name of person to contact that is responsible for activity.</i>
Address: <i>Address of business or individual</i>		Telephone: <i>Telephone number of contact person</i>
City: <i>City in which business or individual is located.</i>	State: <i>Fl or other</i>	Zip: <i>Zip Code of business address</i>
Fax#: <i>If available, fax number of business or individual</i>	Cellphone: <i>If available, cell number of contact person</i>	
Email Address: <i>If available, email address of business or individual</i>		

Who in your business is responsible for decontamination training, quality assurance, and compliance enforcement?

Name: <i>Name of responsible party. If not different from above, write "SAME"</i>	
Location: <i>Location of responsible party. If not different from above, write "SAME"</i>	
Phone #: <i>Telephone number of responsible party. If not different from above, write "SAME"</i>	Mobile #: <i>If available</i>

Who in your business is responsible for citrus grove pest management activities?

Name: (PROCESSORS OMIT THIS SECTION.)	
Location:	
Phone #:	Mobile #:

Who in your business is responsible for grove self-survey training, quality assurance, and compliance enforcement?

Name: (PROCESSORS OMIT THIS SECTION.)	
Location:	
Phone #:	Mobile #:

(Training documentation records must be maintained by all members of the commercial citrus industry for a minimum of three years.)

CHRP DECONTAMINATION PROCEDURES

Decontamination Plan Requirements: Describe the type of training program your business will provide. What training tools will be used (citrus canker video, flip charts, hands-on demonstrations, etc.)? When will new employees be trained? Describe in detail what specific steps are in place to ensure people comply with your plan and how you plan to ensure appropriate decontamination by those not in your direct employment. What disciplinary action will be taken if employees are found violating the procedures? What action will be taken if contractors are found violating the procedures? Attached is a proposed outline of decontamination procedures that each regulated business may complete, or you may devise your own outline or plan.

Decontamination Action Plan:

<i>All field personnel who come in contact with citrus groves will be trained each year in State approved decontamination training programs.</i>
<i>Personnel are required to spray themselves, including exposed clothing, shoes, and hands prior to exiting a grove. Vehicles & equipment will be cleaned and sprayed prior to leaving each grove. Field personnel must carry decontamination equipment and chemicals with them at all times.</i>
<i>Fruit testing equipment will be cleaned and sanitized daily. Any contractors or visitors will also be required to abide by these regulations.</i>

Decontamination Strategy:

Task	Who	When	Where	Quality Assurance?
Employee Training	<i>Company designated trainer.</i>	<i>At time of hire and as needed.</i>	<i>On site or training facility</i>	<i>Yes</i>
Personnel Spraying	<i>Field personnel who contact citrus trees or foliage.</i>	<i>If person comes in contact with citrus trees or citrus debris</i>	<i>Upon exiting a citrus grove or fruit testing facility</i>	<i>Under supervision</i>
Equipment Spraying	<i>Fruit procurement personnel, & crop testers and estimators</i>	<i>If equipment comes in contact with citrus trees or plant material</i>	<i>Upon entering, leaving, and movement between groves.</i>	<i>Under supervision</i>
Equipment and Chemical Inventory and Ordering	<i>Name of responsible party.</i>	<i>As inventory levels require.</i>	<i>On site or as contracted</i>	<i>Approved chemicals</i>
Equipment Maintenance and Cleaning	<i>Name of responsible party.</i>	<i>Daily or as required.</i>	<i>On site</i>	<i>Under supervision</i>
Decontamination Chemical Mixing, Testing,	<i>Name of responsible party.</i>	<i>As needed for adequate decontamination.</i>	<i>N/A</i>	<i>Yes</i>
Records Maintenance	<i>Name of responsible party.</i>	<i>On a continuing basis.</i>	<i>At office</i>	<i>Yes</i>

If you have any questions or need additional information, contact your local CHRP office or call the CHRP Helpline at 1-800-282-5153.