



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

IMPORTANT NOTICE

DATE: January 9, 2017
TO: Class "K" Firearms Instructors
FROM: Grea Bevis, Director, Division of Licensing *G.B.*
SUBJECT: New Firearms Training Rule Package

Please be advised that the Division of Licensing has adopted a new rule package updating firearms training requirements for Class "G" licensees, which will become effective January 16, 2017.

The rule package incorporates a revised version of the Certificate of Firearms Proficiency for Statewide Firearm License (COFP), and a newly designed Firearms Training Manual Student Guide and an Instructor's Guide. The Student Guide includes the essential material each student is expected to learn, while the Instructor's Guide is an educational tool that will guide Class "K" firearms instructors by identifying the specific educational objectives of each lesson and providing a list of exercises and activities to ensure those objectives are met.

The new firearms training material is derived from FDLE's Basic Recruit Training Program's High Liability Course as approved by the Criminal Justice Standards and Training Commission. As this training is the accepted standard used to prepare recruits for careers in law enforcement, it is the division's position that this material represents the benchmark of excellence with respect to firearms training.

Also included in this rule package is new rule 5N-1.132, which codifies firearms training requirements in one convenient rule. The rule provides guidance regarding initial and annual firearms qualification and reporting, qualification with other types and calibers of approved firearms, and firearms instruction requirements.

The new manuals, the new rule, and a sample of the revised COFP, are presently available online at:

<https://www.flrules.org>. To view these documents type rule number 5N-1.132 in the full text search box at the top of the page. The new manuals and a sample of the COFP are also available at:

<https://licensing.freshfromflorida.com/forms/FormsRequest493.aspx>.

A hard (paper) copy of both the Instructor and Student Guide will be provided to all Class "K" firearms instructors by mid-March, 2017, along with a CD containing examination questions and an answer key. Hard copies of the COFP and the Student Guide for class distribution will also be available to instructors by mid-March, and can be obtained either by mail or from the closest regional office. Instructors may continue to use older versions of the COFP, until they run-out and can be replaced with the latest version.

Class "K" firearms instructors are encouraged to take time to review the new firearm's training manuals to familiarize yourself with the material and to prepare new lesson plans based on revised firearms training requirements.

If you have any questions about the issues discussed in this Important Notice, please call Ed Warren, Section Chief of Regulatory Compliance at: (850) 245-5468.