



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
COMMISSIONER ADAM H. PUTNAM

---

## FINGERPRINT RETENTION EFFECTIVE 1/1/2017

On January 1, 2017, legislation takes effect implementing state and federal fingerprint retention requirements. For your convenience, a fingerprint card has been included as this legislation requires that you submit an updated set of fingerprints to the department upon renewal of your license.

You will only need to submit your fingerprints upon renewal one-time for the purposes of adding your prints to the retention database at the Florida Department of Law Enforcement (FDLE). The addition to the federal program's database will be conducted through the FDLE using the prints you are submitting now to the FDLE. Please note that if you fail to renew again, by the expiration date of your license [not the 90 day period thereafter] you will be required to submit new fingerprints at that time and pay additional fees as you will have been removed from the retention database.

### Fingerprint Retention Participation Fee Structure

The cost for participation in the state and federal fingerprint retention program for your **two** year license period [in addition to standard license renewal fees] is as follows:

1<sup>st</sup> renewal: \$29.75 processing fee and \$10.75 retention fee. Total: \$40.50

Renewals thereafter will include a retention participation fee of \$16.75.

**You will only be charged a participation fee for one license type and will not pay fees for each additional license you may hold.**

***These fees are slightly lower than originally anticipated and are assessed to cover the costs incurred by the department for licensee participation in the state and federal retention database.***